



# 2025 Summer Menu PROFESSIONAL DEVELOPMENT

Explore our specially curated professional development menu designed with a singular mission: to save educators time. Our offerings combine practicality and innovation, aimed at improving teaching efficiency and enriching classroom experiences. We encourage you to explore and choose professional development courses that cater to your needs while prioritizing time-saving solutions for educators.

## Quick Look

### AI for Administrators & Educators

A look at the ethical use of AI and time-saving techniques for educators and administrators!



**3-6 hours**

Zoom/In-Person options

### Social Media

A look at what educators need to know to stay safe online!



**1-3 hours**

Zoom/In-Person options

### TasselTime for Counselors

More than 20 years of experience serving Arkansas schools.



**3-6 hours**

Zoom/In-Person options

### Advanced AI for Administrators & Educators

This advanced session explores how educators and administrators can use AI to improve workflows, personalize learning, and enhance classroom experiences.



**3-6 hours**

Zoom/In-Person options

### Canva

From beginner to advanced users, we have a session for you!



**1-3 hours**

Zoom/In-Person options

### Keeping Kids Safe Online

A look at online safety and resources available for educators to help students stay safe



**1-3 hours**

Zoom/In-Person options



Professional development designed to save educators time.

### Contact Us



robin@teachingtime.online

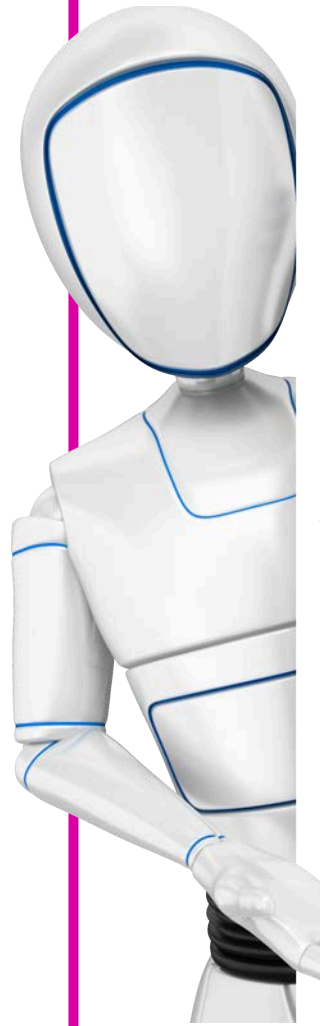


amanda@teachingtime.online

X [f @TeachingTIMEAR](#)



[teachingtime.online](http://teachingtime.online)



This professional development session aims to provide K–12 educators with a comprehensive understanding of Artificial Intelligence (AI) in education, focusing on its positive impacts, potential drawbacks, and ethical considerations. The training will explore various facets of AI, specifically leveraging AI to save educators time in tasks such as lesson planning (aligned with Arkansas standards), rubric creation, and grading assistance. Ethical considerations will be addressed, including AI detectors, plagiarism identification, and the formulation of classroom and district policies for student use of AI, particularly for grades 9–12. Participants will leave the session equipped with knowledge, tools, and skills to effectively integrate AI into their teaching practices.

### **Course Objectives:**

- Identify the positive impacts and potential drawbacks of AI in K–12 education
- Examine AI detectors and plagiarism identification tools along with classroom and district policies
- Investigate how AI can streamline lesson planning and rubric creation while using AI applications to save educators time

# Advanced AI in Education for Administrators & Educators

Duration: 3-6 hours    Delivery: Zoom/In-person

This advanced session dives deeper into how educators and administrators can effectively leverage AI to optimize workflows, personalize learning, and enhance classroom experiences. Participants will explore real-world examples and interactive demonstrations to see AI tools in action, tailored specifically for educational environments.

## Course Objectives:

- **Ethical Use of AI in Education:** Explore best practices for integrating AI tools responsibly while safeguarding student privacy and promoting equity.
- **Time-Saving Techniques for Educators:** Discover how AI can automate routine tasks like grading, lesson planning, and administrative reporting.
- **Interactive Demonstrations:** See step-by-step demonstrations of AI tools that can be applied directly to classroom and administrative settings, such as content generation, data analysis, and student engagement enhancements.



## Keeping Kids Safe Online

Duration: 1 - 3 hours    Delivery: Zoom/In-person



This professional development session is dedicated to empowering educators, administrators, counselors, and media specialists with the knowledge and tools necessary to ensure the safety of students and themselves in the online environment. Recognizing teachers as the linchpin in online safety, the session will leverage TeachingTIME's Connect with Character lessons and explore various resources designed to keep students secure in the digital realm. Participants will delve into best practices for online safety, equipping them with the skills to navigate the challenges of the online world effectively.

### Course Objectives:

- Explore a variety of resources available for educators, administrators, counselors, and media specialists to enhance their understanding of online safety
- Establish best practices for online safety in educational settings
- Demonstrate TeachingTIME's Connect with Character lessons as valuable tools for promoting online safety
- Highlight the responsibility of educators in fostering a secure digital learning environment

## Social Media: What do Educators Need to Know to Protect Themselves Online?

Duration: 1-3 hours    Delivery: Zoom/In-person

This professional development session explores the positive aspects of utilizing social media in an educational context while addressing the legal considerations educators should consider in the current landscape regarding their private social media presence. The focus will be on equipping educators with best practices for using social media while protecting their personal accounts. Special attention will be given to understanding the potential pitfalls (and legal cases) of sharing classroom activities and information about students on private social media accounts. The session aims to provide insights into best practices for maintaining and keeping personal social media accounts private.

### Course Objectives:

- Establish cautions and guidelines to ensure privacy and maintain professionalism when utilizing private accounts
- Recognize how social media can be a valuable tool for communication and community building among educators, students, and parents
- Discuss legal cases and implications related to private social media accounts



# Kickstart with Canva: Getting Started with the Basics

Duration: 1 – 3 hours    Delivery: Zoom/In-person

Embark on your journey into the world of digital design in this beginner-friendly course. This course is developed for educators eager to jump into the creative world of Canva. Come discover how to easily transform your ideas into stunning visuals, perfect for enhancing your classroom and teaching materials. No prior design experience? No problem! This course is designed to guide you through Canva's user-friendly interface, basic design principles, and essential tools to get you designing in no time.

## Course Objectives:

Upon completion of this course, participants will be able to:

- Navigate Canva's interface with confidence
- Identify the fundamentals of graphic design, including layout, color theory, and typography
- Create engaging classroom materials such as presentations, posters, and infographics
- Utilize Canva's vast library of templates, images, and icons to enrich your designs
- Gain skills to independently create visually appealing educational content



# Advanced Canva: Video Editing for Educators

Duration: 1 – 3 hours    Delivery: Zoom/In-person

Elevate your digital creativity with this advanced course designed for those who have a basic understanding of Canva and wish to explore its powerful video editing capabilities. As video content becomes increasingly integral in the educational sphere, this course offers the tools and techniques to create professional-looking videos. From engaging lesson materials to captivating class presentations, learn how to harness the power of Canva's video editing features to captivate and inspire your students.

## Course Objectives:

Upon completion of this course, participants will be able to:

- Dive deep into Canva's advanced video editing tools and features
- Learn techniques for creating engaging and educational video content
- Explore using AI to assist with video storytelling
- Develop skills in video layout, transitions, and incorporating audio elements
- Produce high-quality video projects that can be utilized in various educational settings



# TasselTIME for Counselors

Duration: 3–6 hours    Delivery: Zoom/In-person

This professional development session is dedicated to familiarizing counselors with TasselTIME, an educational website that has been providing support to Arkansas schools for two decades. TasselTIME offers a wealth of educational resources for students, teachers, counselors, and parents. In this training, counselors will explore the website's extensive offerings, specifically focusing on resources related to scholarships, careers, colleges, financial aid, military opportunities, test preparation, and relevant articles and websites. The session will provide a comprehensive K-12 overview of TasselTIME's resources, emphasizing their applicability in supporting counselors' roles. Additionally, participants will delve into the integration of extensions, apps, and AI tools to enhance counselors' daily tasks.



## **Course Objectives:**

Upon completion of this course, participants will be able to:

- Highlight the website's twenty-year history of supporting Arkansas schools with educational resources designed for counselors and providing free access
- Provide a comprehensive overview of TasselTIME's resources, ensuring counselors understand the applicability across all grade levels (K-12)
- Explore extensions, apps, and AI tools that complement and enhance counselors' daily tasks